

Ripon YMCA  
5 Water Skellgate  
Ripon  
HG4 1BQ  
Tel 01765 607609

June 2023

**Re: Youth Worker Vacancy**

Dear Candidate

Thank you for your interest in the Youth Worker vacancy. Please note we do not accept CV's and will only consider applications completed on our application form. The full application pack includes:

- This letter and information about Ripon YMCA
- Job Description and Person Specification
- Ripon YMCA application form and equal opportunities form

See below for the advertisement details and an overview of our activity.

This role is a new permanent position created following a successful funding bid with The Big Lottery Community Fund. We have been awarded a significant grant to develop our Youth Work Provision through a project called Ripon Youth Matters.

To attract the maximum interest in the role and as part of our flexible approach and commitment to staff wellbeing we can offer this post at 28 hours up to 37 hours per week, working over 4 or 5 days. We can also consider flexibility for school holidays or existing commitments. Please clearly indicate how many hours you would like to work in your personal statement on the application form.

Following the closing date, we will review the applications and shortlist for interview. If you are not successful, we will send you an email (please provide an email address). We will not provide feedback to unsuccessful applicants at this stage. If we want to invite you for interview, we will phone or email you and provide you with the necessary details for the process.

Any position offered following the interview stage will be conditional on the basis of 2 satisfactory references and a satisfactory DBS check.


Please contact us if you have any questions or queries.

Yours Sincerely,

**Lucy Downes**  
**Chief Executive Officer**

Ripon YMCA  
4 – 5 Water Skellgate  
Ripon  
HG4 1BQ

01765 607609  
Charity No: 250986



**Advert – Youth Worker:**

<b>Contract:</b>	Permanent
<b>Salary:</b>	£24,625
<b>Hours of work:</b>	28 hours up to 37 hours per week
<b>Place of work:</b>	Ripon YMCA
<b>Holidays:</b>	29 days pro rata
<b>Closing date:</b>	16 <sup>th</sup> of July 2023
<b>Interview dates:</b>	Provisionally on the 27 <sup>th</sup> of July 2023

**The role:** As an organisation working with young people and young adults we wish to continue developing our services for our tenants and other young people in the Community. The Ripon Youth Matters project is key to the ongoing development of Ripon YMCA to achieve our strategic goals. The Youth Worker position will be central to the expansion of our existing work.

Ripon YMCA are seeking an experienced and proactive Youth Worker to support the development and lead the delivery of a wide range of initiatives including:

- Youth Work sessions – onsite and offsite
- Prince's Trust Qualifications (Employability through the Achieve Program)
- Young Leaders
- Drop-in sessions
- Youth Voice activity
- Partnership events
- School holiday provision
- Wellbeing activities for young adults

You will work as part of a small team of staff and volunteers who are creative, reflective and enthusiastic in our approach, to provide good quality services and opportunities for young people, and young adults.

You will have relevant and recent experience of working with young people and young adults, ideally in a third sector organisation. No day will be the same and you will be required to undertake direct delivery on projects as well as supporting sessional workers and developing our volunteer team.

An ability to forge positive and supportive professional relationships with young people is essential and experience of delivering workshops or qualifications would be advantageous. Our work is often with those young people who are facing barriers or experiencing challenges so the ability to reflect, adapt and be proactive is essential.

You will be required to record, monitor, and celebrate the work undertaken, ensuring that Ripon YMCA continue to increase our reputation for sound and positive partnership working and delivery.

The role requires that the successful candidate be expected to work at least 4 days per week. We can offer this role as a 28-hour post up to full time at 37 hours.

The core and housing team are generally in the office Monday to Fridays in the daytime, however in this role you will work with your manager to identify a suitable and safe timetable

of work with flexibility to meet the tasks required. This will include working 2 evenings a week in addition to some after school activity.

Opportunities for training and CPD are available to meet and maintain skills and knowledge requirements for this varied role.

For more information or to discuss the role further, please contact Jayne or Lucy on 01765 607 609. Your welcome to come and visit us for an informal discussion.

### **What is Ripon YMCA?**

Ripon YMCA is an independent registered charity and registered housing association. We are a member of YMCA England and Wales. We provide Supported Housing to young people aged between 16 to 35 who are disadvantaged and vulnerable and provide a range of opportunities for young people and young adults in our local community.

Ripon YMCA is run by a board of trustees consisting of a Chair, Vice Chair, Treasurer and a board of management of up to 10 trustees.

### **Structure and practice**

We have a small staff team consisting of a Chief Executive, Housing Operations Manager, 2 Housing Support Workers (HSW) a Finance Administrator, a Community and Development Manager and use contractors to support our work. We also have a small team of sessional and freelance workers who engage in our projects and development work.

We work holistically with young people and young adults encouraging them to learn and develop skills to help them to achieve independence, have successful and happy lives.

As a small team it's essential that the day-to-day running of the YMCA is shared amongst the team. All staff are required to have a hands-on attitude and expected to be proactive and forward thinking. We learn from situations and incidents to ensure we improve and continually reflect and develop our thinking and resources.

## Our vision

**Ripon is a place where all young people can live safely, securely and independently, fulfilling their potential, and being valued members of the community.**

## Our mission

**To remove young people from homelessness through the provision of accommodation, and address issues that prevent young people from achieving their potential, such as poor mental health, family breakdown, lack of opportunities and aspirations.**

## Our values

**We Seek Out;** We are excited about creating working partnerships and connecting with the local community

**We Welcome;** We offer all young people the space they need to feel safe, respected, heard and valued

**We Inspire;** We inspire tenants, young people, partners and stakeholders by having a passionate and professional approach to what we do

**We Speak Out;** We advocate on behalf of our tenants and young people

**We Serve;** We are dedicated to serving young people

## Our strategic goals

To provide good quality, safe and secure accommodation in Ripon, helping to ensure the housing needs of young people are appropriately met.

To provide our tenants with a Personalised Support Programme to ensure they achieve their potential.

To work with others to ensure young people in Ripon have access to services that support their personal and social development, enabling them to make informed choices about their lives.

Extend our influence in order to raise awareness of youth homelessness and celebrate the positive contribution of young people in our society and community.