

Ripon YMCA
5 Water Skellgate
Ripon
HG4 1BQ
Tel 01765 607609

Email: ceo@riponymca.org

April 21

Re: Housing Support Worker

Dear Candidate

Thank you for your interest in the Housing Support Worker vacancy. Please note we do not accept CV's and will only consider applications completed on our form. The full application pack includes:

- This letter and information about Ripon YMCA
- Job Description and Person Specification
- Ripon YMCA application form and equal opportunities form

See below for the advertisement details and an overview of our activity.

To attract the maximum interest in the role we can offer this post at 28 hours up to 37 hours per week (4 or 5 days a week). Please clearly indicate how many hours you would like to work in your personal statement on the application form. We are very willing to provide flexibility due to the school calendar or existing commitments.

Following the closing date, we will review the applications and shortlist for interview. If you are not successful, we will send you an email (please provide an email address). We will not provide feedback to unsuccessful applicants at this stage. If we want to invite you for interview, we will phone / email and provide you with the necessary details for the process.

Any position offered following the interview stage will be conditional and only confirmed when we are in receipt of 2 satisfactory references and a satisfactory DBS check.

Please contact us if you have any questions or queries.

Yours Sincerely,

Lucy Gratton
Chief Executive Officer

Ripon YMCA
4 – 5 Water Skellgate
Ripon
HG4 1BQ

01765 607609
Charity No: 250986



Advert – Housing Support Worker:

Contract:	Permanent
Salary:	£22,182.96 (FTE 37 Hours)
Hours of work:	28 hours up to 37 hours per week
Place of work:	Ripon YMCA
Holidays:	29 days pro rata
Closing date:	9am on the 17 th of May
Interview dates:	Provisional dates of the 24 th and 25 th of May

The role:

Ripon YMCA are seeking an enthusiastic and reliable person to provide Housing Support to our tenants, and to fully engage with the ongoing development of Ripon YMCA and our ambitious plans.

Working closely with our other HSW and Housing Operations Manager we require a can-do and supportive individual to work with a small caseload of tenants. In addition, practical support is required to ensure we are safe and secure, with the post holder and team being responsible for various health and safety checks and maintenance activities.

We are developing a range of projects and services for our tenants and young people in the community and have recently started some accredited employability sessions and youth work activity. We expect all team members to engage with these exciting developments as appropriate.

The ideal candidate for this worthwhile and varied role would be someone with knowledge and experience of working with young people or young adults, and has an understanding of the challenges and barriers faced by them.

Housing knowledge and experience would be advantageous to the role, as well as experience of safeguarding adults and/or children, Health and Safety, Training and Youth and Community Work.

We can offer this role as a 28 hour post up to full time at 37 hours.

We generally work Monday to Fridays in the daytime but do require flexibility. Opportunities for training and CPD are available to meet and maintain skills and knowledge requirements for this varied role. If appropriate we can also offer additional hours in the evenings to cover our Youth Work provision.

For more information or to discuss the role further, please contact Joanne on 07707 044936 or joanne@riponymca.org.

What is Ripon YMCA?

Ripon YMCA is an independent registered charity and registered housing association. We are a member of YMCA England and Wales. We provide Supported Housing to young people aged between 16 to 35 who are disadvantaged and vulnerable and are developing services for young people in the Ripon Community.

Ripon YMCA is run by a board of trustees consisting of a President, Chair, Vice Chair, Treasurer and a board of management of up to 10 trustees.

The YMCA provides 19 fully furnished bedsits with kitchens and shared bathrooms. We also have a 3 bedroom shared house. We provide temporary supported accommodation for single people between the ages of 16 years and 35 years old.

In 2020 we developed our Youth Work and Training provision, both essential for young people in our local community. We are working with the Princes Trust to deliver the Achieve program and are continuing to develop Youth opportunities locally.

Structure and practice

We have a small staff team consisting of a Chief Executive, Housing Operations Manager, 2 Housing Support Workers (HSW) a Finance Administrator and Facilities Worker.

Support for tenants is generally provided Monday to Friday by the housing team. Tenants are provided with a Keyworker, although are encouraged to develop relationships with all members of staff.

We work holistically with young people encouraging them to learn and develop skills to help them live independently. Ultimately, our work is to support young people to engage in employment, training or education and to move out of the YMCA to live independently.

Support can range from helping with budgeting, debt, cooking and tenancy maintenance, support to attend meetings, mental health appointments and interviews, and accessing training, employment or volunteering.

Development work is aligned with a staff members interest area and skills, we are looking for flexible staff able to engage with our aspirations and help us achieve our vision.

Emma who is one of our current HSW says:

“Working at Ripon YMCA has provided me with multiple opportunities to enhance my skills and support vulnerable young people in the local community. I have always been supported by the managers at Ripon YMCA to create positive change within the young people we work with. I love working at Ripon YMCA, the opportunities it has presented me and the positive work environment. Working at Ripon YMCA is fun, friendly and inspiring”.

As a small team it's essential that the day-to-day running of the YMCA is shared amongst the team. All staff are required to have a hands-on attitude and expected to be proactive and forward thinking. We learn from situations and incidents to ensure we improve and continually reflect and develop our thinking and resources.

Coronavirus has challenged us, but also given us the opportunity to review our services and develop our plans. Here is our refreshed vision, mission and values and new strategic goals.

Our vision

Ripon is a place where all young people can live safely, securely and independently, fulfilling their potential, and being valued members of the community.

Our mission

To remove young people from homelessness through the provision of accommodation, and address issues that prevent young people from achieving their potential, such as poor mental health, family breakdown, lack of opportunities and aspirations.

Our values and our faith statement

We Seek Out; We are excited about creating working partnerships and connecting with the local community

We Welcome; We offer all young people the space they need to feel safe, respected, heard and valued

We Inspire; We inspire tenants, young people, partners and stakeholders by having a passionate and professional approach to what we do

We Speak Out; We advocate on behalf of our tenants and young people

We Serve; We are dedicated to serving young people

Our strategic goals

1. To provide good quality, safe and secure accommodation in Ripon, helping to ensure the housing needs of young people are appropriately met.
2. To provide our tenants with a Personalised Support Programme to ensure they achieve their potential.
3. To work with others to ensure young people in Ripon have access to services that support their personal and social development, enabling them to make informed choices about their lives.
4. Extend our influence in order to raise awareness of youth homelessness and celebrate the positive contribution of young people in our society and community.